



WASHINGTON COUNTY, ARKANSAS

Purchasing Department

3/25/2025

Addendum 2

BID 2025-07 Automated Library Software & Hosting

1. Terms and Standard Conditions, 18. Indemnification – Does this apply to indemnification clauses that require the County to indemnify or to all indemnification clauses in general?

The County will not provide indemnification for a vendor.

2. Can Washington County provide a list of databases you currently have active subscriptions to and are there any other databases that you plan to subscribe to in the future?

We subscribe to Overdrive and Libby for our patrons. We also subscribe to Baker & Taylor and OCLC for staff. Springdale also uses Ingram. The member libraries have their links to databases on their webpages but would probably need to validate using the library software. The Springdale library has a number of streaming services and also subscribe to a number of databases. Here is their link to their database page. <https://springdalelibrary.org/research-learn/> They are our largest library and have the most databases. We also use the Arkansas State Library link to their Traveler Databases on our catalog. There is currently a question about whether that service will be continued. There is pending legislative action to do away with the State Library and move the control of public libraries under the Arkansas Department of Education.

3. What is your preferred method of training in terms of onsite vs remote training?

Remote would be preferred, especially if were accessible at any time to staff.

4. Would Washington County like pricing for data services for authority clean-up for the migration and/or as an ongoing monthly, quarterly, or annual service?

Yes, pricing for the migration and for an annual service would be very much appreciated.

5. Can you provide an example of the type of reporting capability you would like to offer to your staff and administration?

We would like a pretty extensive capability of being able to report with a number of different parameters. Reports should be able to run at the individual library level and for the system as a whole. Circulation, patron, holds, bibliographic records, item records, authority records, serials, funds, invoices, orders and to have administrative control to access the levels of reports that different staff members could run. Also, reports must be able to be generated simultaneously and not in a restricted environment.

6. Will you offer the opportunity to a select group of vendors to present their proposed solutions after the bids are open? If not, what are the next steps once the bids are open?

I don't have an immediate answer for this. And I don't know what the next steps are after the bids are in. This is the first time in a very long time that we have had to go through the bid process and I am not sure what the next step is under the current County administration. The head of the Purchasing Department, Jessica Paschal, is off today—she will see this and will have to give us guidance on the next steps.

7. Can you also provide Washington County Library's annual circulation and current title count?

The number of bib records is 249,600 and our annual circ last year was 877,198.